

## **Companies House Executive Board – summary minutes – 25 February 2009**

### **Business Plan 2009/10**

The first draft of the business plan for 2009 / 10 was presented to the meeting. The plan had already been reviewed by the Steering Board, and would be discussed with our Minister on 10 March after which the public targets would be laid in Parliament.

### **Formal Review of Risk Appetite for Business Plan**

The Board reviewed its risk appetite to consider if the criteria were still relevant for the remainder of the year and for 2009 / 2010.

### **Companies Act Program – Update**

Overall the status of the programme remained Amber / Green. The programme was on track with a major milestone being signed off next week.

### **Service Transformation and Restructuring (STAR) - Update**

The Board was provided with a progress update. The Board were asked to agree a revised programme scope so that a clear benefit and end point could be defined, the main aim being that STAR should focus on the electronic enablement of the input services. It was agreed that any major restructuring would be outside the scope of the programme.

### **Agency Business Board (ABB) Update and Business Scorecard**

The Board was provided with the monthly update from ABB.

The highlights were, service availability throughout January had been excellent, at 100% and compliance levels remained strong with 64k sets of accounts being filed by the end of January.

### **Review of Executive Board Critical Risks**

Members reviewed the current risk register and agreed the change in status of some of the risks listed. It was agreed that the STAR risk would decrease and the Enforcement Changes risk would be removed for the time being.

### **Review of Steering Board Meeting on 23 February**

Members agreed that the discussions on the business plan had been constructive with some good suggestions being put forward. Steering Board members also endorsed the suggested approach to the agency's Annual Report 2008 / 09.

**Companies House Secretariat  
February 2009**