



BR6

CHWP000

This form should be completed in black.

This notice must be delivered to the Registrar within 21 days of the alteration being made.

Return of change of person authorised to accept service or to represent the branch of an overseas company or of any change in their particulars

(Pursuant to Schedule 21A, paragraph 7(1) of the Companies Act 1985)

Company number

Company name

Branch name
(if different to corporate name)

<input type="text"/>	Branch number	<input type="text"/>
<hr/>		
<hr/>		

TERMINATION OF AUTHORITY

See overleaf for appointments and change of particulars

Date of termination

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position vacated
(Mark appropriate box(es))

<input type="checkbox"/>	Person authorised to accept service on the company's behalf
<input type="checkbox"/>	Person authorised to represent the company at the branch

Complete these details for resignation of any person authorised to accept service or process on the company's behalf or who was authorised to represent the company in relation to the business of the branch.

Name	<hr/>
Address	<hr/> <hr/> <hr/>

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

(10/03)

<hr/> <hr/> <hr/> <hr/>	Tel.
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When completed, this form should be delivered to the address on page 4

APPOINTMENT
Persons authorised to represent the company or who may accept service or process

Give the name and address of the person appointed, together with the date of appointment. Mark the box(es) relevant to the appointment. If the appointment is to both positions mark both boxes.

†† Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under the provisions of section 723B of the Companies Act 1985

* Delete as appropriate

SCOPE OF AUTHORITY

Give brief particulars of the extent of the powers exercised. (e.g. whether they are limited to powers expressly conferred by the instrument of appointment; or whether they are subject to express limitations.) Where the powers are exercised jointly give the name(s) of the person(s) concerned.

Mark box(es) as appropriate

* Style / Title _____

Forenames _____

Surname _____

Address †† _____

Post town _____

County / Region _____ Postcode _____

Is authorised to accept service of process on the company's behalf

* AND/OR

Is authorised to represent the company in relation to that business

Day Month Year

Date of appointment

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The authority to represent the company is :-

Is # Authorised to accept service of process on the company's behalf

* AND/OR

Is # Authorised to represent the company in relation to that business

The extent of the authority to represent the company is :- (give details)

These powers :-

May be exercised alone

OR

Must be exercised with :-
(Give name(s) of co-authorised person(s))

CHANGE OF PARTICULARS

Mark the appropriate box. If change relates to both positions, mark both boxes.

Change of name

Name previously notified to Companies House

New name

Change of residential address **
(enter new address)

** Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under the provisions of section 723B of the Companies Act 1985

Change of authority to act

(this part does not apply to a person authorised to accept service on behalf of the company)

Give brief particulars of any change in the authority of the officer to represent the company, including any alteration to the manner in which the existing or new powers may be exercised (e.g. requiring them to be exercised with other persons)

Mark appropriate box

Signature

* Delete as applicable

	<table style="margin: auto;"> <tr> <td style="padding: 0 5px;">Day</td> <td style="padding: 0 5px;">Month</td> <td style="padding: 0 5px;">Year</td> </tr> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> </table>	Day	Month	Year			
Day	Month	Year					
Date of							
<input type="checkbox"/>	Change of particulars of person authorised to accept service						
<input type="checkbox"/>	Change of particulars of person authorised to represent the company						
Forenames	_____						
Surname	_____						
Forenames	_____						
Surname	_____						
Address	_____						

Post town	_____						
County / Region	_____ Postcode _____						
Country	_____						
<p>The extent of the authority of the above person to represent the company has been altered to :- [give details]</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>							
<p>The powers :-</p> <p># <input type="checkbox"/> May be exercised alone</p> <p style="text-align: center;">OR</p> <p># <input type="checkbox"/> Must be exercised with : (Give name(s) of co-authorised person(s))</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>							

Signed _____	* (director / Secretary)
/ Permanent represent)	
Date _____	

When completed, this form should be delivered to :-

For branches registered in England and Wales

The Registrar of Companies
Companies House
Crown Way
Cardi ff
CF14 3UZ

For branches registered in Scotland

The Registrar of Companies
Companies House
139 Fountainbridge
Edinburgh
EH3 9FF

DX 235 Edinburgh
or LP - 4 Edinburgh 2