

# EECH02

## Change of corporate manager's details of an EEIG where the principal address of the EEIG is in the UK



What this form is for: You may use this form to change the details of a corporate manager of an EEIG where the address is in the UK.
  What this form is NOT for: You must not use this form to change the details of a manager of an EEIG. To do this please use form EE CH01.

For further information, please refer to our guidance at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

<b>1</b>	<b>EEIG details</b>		
Grouping number		<input type="text"/>	→ Filling in this form Please complete in typescript or in bold black capitals.  All fields are mandatory unless specified or indicated by *
Grouping name in full		<input type="text"/>	
<b>2</b>	<b>Corporate manager's current details on the Register</b>		
Corporate body/ manager name		<input type="text"/>	① Current details This information is used to identify your details on the public record.
<b>3</b>	<b>Date of change of details</b>		
Date of change of details		<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
		Please complete the appropriate sections to indicate which of your details have changed.	
<b>4</b>	<b>Change of name details</b>		
Change of corporate body/ manager name		<input type="text"/>	② Please enter your new name.
<b>5</b>	<b>Change of registered or principal office address</b>		
Building name/number		<input type="text"/>	③ Registered or principal address This is the address that will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be a PO Box number (unless contained within a full address), DX number or LP (legal post in Scotland) number.
Street		<input type="text"/>	
Post town		<input type="text"/>	
County/Region		<input type="text"/>	
Postcode		<input type="text"/>	
Country		<input type="text"/>	

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<b>6</b>	<b>Grouping conditions</b>	
	<p>If the grouping has more than one manager does the manager have the power to bind the grouping acting singly?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No - Please specify below the conditions under which the managers can bind the grouping.</p>	
Grouping conditions		

<b>7</b>	<b>Change of European Economic Area (EEA) company details</b>	
	<p>Please give any new details of the register where the company is kept (including the relevant state) and any change of registration number in that register.</p>	<p><b>1</b> EEA A full list of countries of the EEA can be found in our guidance: <a href="http://www.companieshouse.gov.uk">www.companieshouse.gov.uk</a></p> <p><b>2</b> This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC).</p>
New details where the company/ firm is registered <sup>2</sup>		
New registration number		

<b>8</b>	<b>Change of non-European Economic Area company details</b>	
	<p>Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.</p>	<p><b>3</b> Non-EEA Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.</p>
Change of details of the legal form of the corporate body or firm		
Change of details of governing law		
If applicable, new details where the company/ firm is registered <sup>3</sup>		
If applicable, new registration number		

<b>9</b>	<b>Change of name of person authorised to represent the corporate manager</b>	
Title *		<p><b>4</b> New name Please enter your new name.</p>
Full forename <sup>4</sup>		
Surname <sup>4</sup>		

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## 10 Change of service address of person authorised to represent the corporate manager

Building name/number									
Street									
Post town									
County/Region									
Postcode	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>								
Country									

**i** Service address of person authorised to represent the corporate manager  
This is the address that will appear on the public record. This does not have to be your usual residential address.  
  
If you provide your residential address here it will appear on the public record.

## 11 Change of other details of person authorised to represent the corporate manager

Change of nationality	
Change of business occupation	

## 12 Signature

	I am signing this form on behalf of the grouping.
Signature	Signature <b>X</b> <span style="float: right;"><b>X</b></span>
	This form may be signed by a member or manager.

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## Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

## Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The grouping name and number match the information held on the public Register.
- You have entered in Section 3 the date of change of details.
- You have entered the relevant change of details.
- A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number.
- You have signed the form.

## Important information

Please note that all information on this form will appear on the public record.

## Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For EEIGs registered in England and Wales:  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff.

For EEIGs registered in Scotland:  
The Registrar of Companies, Companies House,  
Fourth Floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

For EEIGs registered in Northern Ireland:  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 NR. Belfast 1.

## Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**